



**State of Arizona**  
**Request for Apostille/Certificate of Authentication**  
**Mail to: United States Apostilles**  
 633 West 5th Street, 28th Floor, Los Angeles, CA 90071  
 (877) 313-8585  
 Website: www.unitedstatesapostilles.com

DO NOT WRITE IN THIS SPACE

The Secretary of State issues apostilles (certificates of notarization authenticity) on documents being sent to a foreign country and also authenticates public documents being sent to foreign countries. An apostille from the Arizona Secretary of State's Office certifies an ARIZONA NOTARY, STATE CLERK, JUDGE or other PUBLIC OFFICER whose oath is on file with the Secretary of State.

FOR OFFICE USE ONLY

**REQUEST FOR APOSTILLE/CERTIFICATE OF AUTHENTICATION (A.R.S. §41-326)**

**About this form**

- Use this form to request an apostille or certificate of authentication under A.R.S. § 41-326.
- Do NOT use this form if the document for which you are seeking an apostille has been signed or notarized by a federal official. Direct your request to the United States Apostilles Service at (877) 313-8585. Such documents might include those that have been signed by a federal official with the official seal of that agency, American Consular Officer, Military Notary (10 USC 1044a) or Foreign Consul.

**Types of documents authenticated**

Government documents such as a birth certificate, death certificate, marriage record, corporation document, etc. must be a CERTIFIED COPY issued by that government office.

**Processing Fee:** \$196.00 PER DOCUMENT

**Payment:** Checks or money orders shall be made payable to United States Apostilles. Credit cards are accepted\*\*. Cash accepted in-person only.

**How to complete this form**

- To avoid registration errors please write legibly or computer generate this request. This form has been designed to be filled out and printed online at the website referenced above.
- Read this form carefully, and fill in all blank spaces.
- Sign and date the form.

**File by mail with payment, AND** include a self-addressed, postage paid envelope to avoid any delays or rejections. We are unable to process any requests with insufficient postage. If you send your documents by mail and require expedited service you may want to use express mail and include a self-addressed, prepaid express mail envelope for the return of the processed documents.

You may also return this completed form to the following locations:

633 West 5th Street, 28th Floor  
 Los Angeles, CA 90071

Open Monday - Friday, 9 a.m. - 5 p.m., except state holidays.

**1. Type of document(s)**

Type of Document

Type of Document

**2. This/these documents are being certified for the country of:**

Name of Country

**3. Requestor Information:**

Requestor's First Name

Requestor's Last Name

Address (include street, box or suite number)

City

State

Zip Code

Phone Number (include area code)

Requestor's Signature

Date

**4. Submission:**

Enclosed is a  CHECK  MONEY ORDER for the amount of \$  To cover the cost of processing  documents.

**Delivery Method Requested:**

- Pick Up  Prepaid Addressed Envelope  USPS Priority/Express \$19.99  FedEx (US) \$35.00
- International FedEx (\$85 Mexico, \$100 Western Europe, \$110 China / S. Korea, \$130 S. America)

FedEx/UPS/DHL Acct No \_\_\_\_\_

**\*\*Please ADD the Credit Card Convenience Fee of 4% TOTAL X 1.04**