

United States Apostilles

US DEPARTMENT OF STATE AUTHENTICATION REQUEST FORM

633 West 5th Street, 28th Floor
Los Angeles, CA 90071

DATE / FECHA: / /
Month / Mes Day / Dia Year / Año

CONTACT INFORMATION

NAME / NOMBRE: STATE / ESTADO: ZIP / CODIGO POSTAL:
ADDRESS / DIRECCIÓN: COUNTRY / PAIS:
 PHONE / NUMERO de TELEFONO:
CITY / CIUDAD: E-MAIL / CORREO ELECTRONICO:

DESCRIPTION OF DOCUMENTS SUBMITTED & AMOUNT OF DOCUMENTS / Descripción de Documentos Entregados y la Cantidad

EMBASSY BEING SENT TO?

PARA USO EN EL EMBAJADA?

PAYMENT METHOD /
TIPO de PAGO

CHECK (CHEQUE) / MONEY ORDER /
CASHIER'S CHECK (CHEQUE DE CAJERO)
(MAKE PAYABLE TO: UNITED STATES
APOSTILLES)

CREDIT CARD /
TARJETA de CREDITO
(additional 4% credit
card processing fee)

PAYPAL
(additional 4%
credit card
processing fee)

CREDIT CARD PAYMENT / PAGO con TARGETA de CREDITO : PLEASE FILL OUT BELOW

CREDIT CARD
NUMBER /
NUMERO DE
TARJETA:

EXPIRATION DATE: / CSC:
MM / YYYY
Mes Año

FIRST NAME /
NOMBRE:

BILLING ADDRESS /
Dirección:

LAST NAME /
APELLIDO:

CITY /
CIUDAD:

STATE / ESTADO: ZIP / CODIGO POSTAL:

CONTACT
NUMBER /
NUMERO DE
CONTACTO:

E-MAIL / CORREO
ELECTRONICO:

TOTAL AMOUNT TO
BE CHARGED:

\$

By signing below, I the authorized cardholder, agree to and authorize **LD&A, LLC** to charge my credit card the amount as indicated in the "Total Amount Due" field for the services to be rendered. An additional 4% credit card processing fee will be added.

CARDHOLDER
SIGNATURE / FIRMA
DEL CLIENTE:

Apostille	Expedited service	CA	All Other States
<ul style="list-style-type: none"> Includes local & state government fees FedEx overnight return shipping within the U.S. 	1st document	176.00	250.00
	Each additional document	125.00	176.00
U.S. Department of State Authentications (Secretary of State Certified Documents)	Federal entity documents such as USPTO, FDA	Regular Service	RAPID Service
<ul style="list-style-type: none"> Includes state processing & all government fees Regular Service 2-3 week turn around time Rapid Service 1-2 week turn around time 	Each document	250.00	300.00
Embassy Legalization (Expedited processing: up to 14 business days)	Complete Chain of Authentication	Regular Service	RAPID Service
<ul style="list-style-type: none"> Includes state processing & all government fees Ground return shipping included within the U.S. FedEx overnight return shipping within the U.S. (add \$50) 	Each document	250.00	300.00

Commercial documents for intended use in some Mid-East countries require additional fees – please call or email us for fees. **Call for quote for Commercial Invoice & Certificate of origin**

Shipping Outside the US: (\$85 Mexico, \$100 Western Europe, \$110 China / S. Korea)

Certified Translation (Spanish, German, Russian, French, Hebrew, Chinese, Japanese)
<ul style="list-style-type: none"> Price varies depending on length and complexity of document Fax documents to: (877) 313-8585 or email scanned file to: info@unitedstatesapostilles.com

Call or email for quote

Step 1: Fill out Form

Complete page one of the order form. Contact us if you have any questions.

Step 2: Submit Your Documents

By Mail: Submit the completed order form, along with the original and/or copy certified documents to us. To ensure your documents are able to be processed, contact us prior to submitting your documents. Some documents require notarization prior to Apostille processing.

United States Apostilles 633 West 5th Street, 28th Floor Los Angeles, CA 90071	Telephone 877.313.8585 Fax 877.313.8585 Hours 9:00 AM – 5:00PM M-F
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- It is recommended that you ship your documents using a service which provides a tracking number (FedEx, UPS, DHL, USPS).
- After completion of Apostille processing, your documents will be shipped back to you via Certified Mail to the address indicated on the order form at no additional cost to the client.